

DUE MARCH 1

TANGIBLE PERSONAL PROPERTY SCHEDULE
FOR REPORTING
COMMERCIAL AND INDUSTRIAL PERSONAL PROPERTY

IN ACCORDANCE WITH T.C.A. 67-5-903, THIS SCHEDULE MUST BE COMPLETED, SIGNED ON THE REVERSE SIDE, AND FILED WITH THE ASSESSOR OF PROPERTY ON OR BEFORE **MARCH 1**. FAILURE TO DO SO WILL RESULT IN A FORCED ASSESSMENT, AND YOU WILL BE SUBJECT TO A PENALTY AS PROVIDED BY STATE LAW.

CO#	CONTROL MAP	GROUP	PARCEL	PI	SI

BUS NAME _____

ADDRESS _____

CITY, ST, ZIP _____

PART I. GENERAL DATA (MAKE CHANGES AS NEEDED)

PROPERTY ADDRESS _____

REAL ESTATE OWNER _____

BUSINESS OWNER(S) _____

CONTACT PERSON _____

CONTACT PHONE _____

BUSINESS LICENSE # _____

YEAR BUS. STARTED _____

TYPE OF BUSINESS _____

ASSESSOR'S USE ONLY	
TOTAL THIS SIDE _____	SCHEDULE _____ OR _____ AM
TOTAL REVERSE SIDE _____	TYPE _____ AU _____ AP
TOTAL ATTACHMENTS _____	ASMT TYPE _____
TOTAL APPRAISAL _____	ASSESSMENT RATIO _____ x _____
ASSESSMENT _____	CITY _____ SCHEDULE _____
SSD1 _____	FURNISHED _____
SSD2 _____	SCHEDULE _____
PROP TYPE _____	RETURNED _____
ACCOUNT STATUS _____	DESK REVIEW _____
YR LAST APR _____	DATE _____
DEPR YEAR _____	BY _____
ASSET LIST YR _____	UNITS: TYPE _____
NUMBER _____	AUDIT DATE _____
APPRAISED \$ PER UNIT _____	BY _____
DISTRICT _____	SMALL _____
	ACCOUNT _____

D/B/A _____

BUSINESS LOCATED (please check one)

OUTSIDE CITY INSIDE CITY (indicate city below)

CITY: _____

IF YOU WERE OUT OF BUSINESS IN THIS COUNTY ON JANUARY 1, PLEASE NOTIFY THE ASSESSOR OF PROPERTY OF THE DATE OUT OF BUSINESS IN ORDER TO AVOID A FORCED ASSESSMENT.

PART II. OWNED PERSONAL PROPERTY - STANDARD VALUE

Report all personal property owned by you and used or held for use in your business or profession as of January 1, including items fully depreciated on your accounting records. Do not report inventories of merchandise held for sale or exchange or finished goods in the hands of the manufacturer. Personal property leased or rented and used in your business must be reported in PART III of this schedule and not in this section. Property on which you wish to report a nonstandard value must be reported in PART IV of this schedule and not in this section. Qualified pollution control equipment should be reported in PART V of this schedule.

A separate schedule should be filed for each business location.

List the total original cost to you for each group below by year acquired in the REVISED COST column. If COST ON FILE is printed on the schedule, you need only report new cost totals resulting from acquisition or disposition of property in the REVISED COST column.

ALTERNATIVE REPORTING FOR SMALL ACCOUNTS - If you believe the depreciated value of your property is \$1,000 or less you may use the Small Accounts Certification (reverse side) as an alternative to reporting detailed costs below. With this certification, subject to audit, your assessment per this schedule will be set at \$300.

REVERSE SIDE OF THIS FORM MUST BE COMPLETED IF APPLICABLE

GROUP 1 - FURNITURE, FIXTURES, GENERAL EQUIPMENT AND ALL OTHER PROPERTY NOT LISTED IN ANOTHER GROUP				GROUP 4 - AIRCRAFT, TOWERS, AND BOATS				GROUP 6 - BILLBOARDS, TANKS, AND PIPELINES			
YEAR	COST ON FILE	REVISED COST	DEPR	YEAR	COST ON FILE	REVISED COST	DEPR	YEAR	COST ON FILE	REVISED COST	DEPR
2016			.88	2016			.92	2016			.94
2015			.75	2015			.85	2015			.88
2014			.63	2014			.77	2014			.81
2013			.50	2013			.69	2013			.75
2012			.38	2012			.62	2012			.69
2011			.25	2011			.54	2011			.63
PRIOR			.20	2010			.46	2010			.56
TOTAL				2009			.38	2009			.50
GROUP 2 - COMPUTERS, COPIERS, PERIPHERALS, FAX MACHINES AND TOOLS				2008			.31	2008			.44
YEAR	COST ON FILE	REVISED COST	DEPR	2007			.23	2007			.38
2016			.67	PRIOR			.20	2006			.31
2015			.33	TOTAL				2005			.25
PRIOR			.20	GROUP 5 - MANUFACTURING MACHINERY				PRIOR			.20
TOTAL				YEAR	COST ON FILE	REVISED COST	DEPR	TOTAL			
GROUP 3 - MOLDS, DIES, AND JIGS				2016			.88	GROUP 9 - VEHICLES			
YEAR	COST ON FILE	REVISED COST	DEPR	2015			.75	YEAR	COST ON FILE	REVISED COST	DEPR
2016			.75	2014			.63	2016			.80
2015			.50	2013			.50	2015			.60
2014			.25	2012			.38	2014			.40
PRIOR			.20	2011			.25	PRIOR			.20
TOTAL				PRIOR			.20	TOTAL			
GROUP 7 - SCRAP PROPERTY				TOTAL				GROUP 10 - CONSTRUCTION IN PROCESS			
YEAR	COST ON FILE	REVISED COST	DEPR	GROUP 8 - RAW MATERIALS AND SUPPLIES				YEAR	COST ON FILE	REVISED COST	DEPR
ALL			.02	YEAR	COST ON FILE	REVISED COST	DEPR	ALL			.15
				ALL			1.00				

RETURN THIS SCHEDULE AND ANY ACCOMPANYING DATA TO:

LEASED VALUE ON FILE

LAST APPRAISAL
LAST ASSESSMENT
LAST EQUALIZED ASSESSMENT

SIGN THIS SCHEDULE ON THE REVERSE SIDE

PART III. LEASED PERSONAL PROPERTY - Report all items leased or rented by you for the conduct of your business as of January 1. If additional space is needed, attach a separate sheet using the same format. Regardless of any contract between the lessor and lessee as to who shall pay the taxes, leased personal property is to be assessed to the lessee.

GRP	ITEM DESCRIPTION MAKE AND MODEL NUMBER SERIAL NUMBER	ITEM COST	LEASE TERM YEAR LEASE BEGAN	MONTHLY RENT	LEASE TYPE	LESSOR'S LEASE NUMBER	LESSOR NAME & ADDRESS
					Operating Capital Other		
					Operating Capital Other		
					Operating Capital Other		
					Operating Capital Other		
					Operating Capital Other		
					Operating Capital Other		
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					Operating Capital Other		
					Operating Capital Other		

PART IV. OWNED PERSONAL PROPERTY - NONSTANDARD VALUE - Report property on which you wish to report a value different from standard depreciated cost where such value more closely reflects fair market value. The assessor may request supportive information before accepting such a value. If additional space is needed, attach a separate sheet using the same format.

GRP	ITEM DESCRIPTION	YEAR MADE	ORIGINAL COST	DEPR FACTOR	VALUE AS OF JANUARY 1	ASSESSOR USE ONLY	
						DEPR	VALUE

PART V. POLLUTION CONTROL - Report pollution control equipment qualified under T.C.A. 67-5-604. Such equipment will be valued at one-half percent of cost.

COST	CERTIFICATE YEAR	CERTIFICATE EXPIRES

NOTES

SMALL ACCOUNTS CERTIFICATION (OPTIONAL). By checking the box at left, I certify that the total depreciated value of my property (all groups) is \$1,000 or less. I understand this certification is subject to penalties for perjury and I may be subject to statutory penalty and cost if this certification is proven false.

I certify that the information herein, including any accompanying schedules or data, is true, correct and complete, to the best of my knowledge and belief.

PRINT NAME _____ PRINT TITLE _____

SIGNED _____ TITLE _____ DATE _____